

# Peoria County Board of Election Commissioners

4422 Brandywine Dr., STE 1 · Peoria, IL 61614

Phone: 309.324.2300 Website: [www.peoriaelections.gov](http://www.peoriaelections.gov)

## The February 2022 Monthly Meeting of the Peoria County Board of Election Commissioners was held at the Election Commission Office at 4422 Brandywine Dr. on Tuesday, February 8, 2022 at 2:00 PM.

PRESENT: James Manning, Chairman  
Sandra Burke, Treasurer  
Jeanne Williamson, Commissioner  
Thomas Bride, Executive Director  
Elizabeth Gannon, Assistant Executive Director  
Gregory Siepel, Assistant State's Attorney

ABSENT: Mark Ketterer, Vice Chairman  
Matt Bartolo, Secretary

GUESTS: Irene Pritzger, Becky Kelly, Jackie Petty, Theresa Johanson

The meeting was called to order at 2:00 p.m.

A Roll Call of the Commissioners was taken by Chairman Manning finding all Commissioners present except Vice Chairman Ketterer and Secretary Bartolo.

### **Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **Approval of Minutes from the January 11, 2022, Monthly Meeting and the January 14, 2022, Special Meeting**

Commissioner Williamson moved to approve the minutes from the January 11, 2022, Monthly Meeting. Treasurer Burke seconded. Motion passed unanimously.

Treasurer Burke moved to approve the minutes from the January 14, 2022, Special Meeting. Commissioner Williamson seconded. Motion passed unanimously.

### **Public Comment**

Theresa Johanson asked that signs be placed at Polling Place locations that have been moved notifying voters of their new voting location. She also asked that voter registration cards inform people to return the card if the person listed no longer resides at the address. Ms. Johanson also apologized for speaking out of turn at the last meeting.

## **Approval of Expenditures**

Executive Director Bride explained the bills (see attached) to the Board. Treasurer Burke moved to approve the bills. Commissioner Williamson seconded. Motion passed unanimously.

## **Report of the Executive Director**

### **New Voting System Kickoff Meeting**

Tomorrow morning will be our first sit down meeting with our project manager. A timeline will be presented for the coming months through the June election.

### **Mock Election at DuPage County Clerk's Office**

February 15<sup>th</sup> DuPage County will be hosting a mock election with their new Verity Hart Voting Equipment and invited us to observe. This will be a great opportunity to see processes, create procedures and possibly address stress points. We are hopeful to build relationships with DuPage County as Verity Hart users.

### **Mailing of new voter registration cards**

Executive Director Bride stated the data convergence from GIS should be completed within the next couple of days. Once we have an opportunity to proof and test the new data, new voter registration cards will be mailed to all registered voters in Peoria County. This will notify voters of their Polling Place and voting districts relative to their address. Voter registration cards are not forwardable. A second mailing will be mailed to voters whose voter registration card is returned as undeliverable or with a forwarding address. If a voter registration card is returned, the voter is made inactive in our system. If a voter remains inactive for two federal general elections, the voter will be cancelled in our system.

District 150 School Board, District 2 began filing yesterday. The filing period ends next Monday.

A representative from the Cybersecurity and Infrastructure Security Agency (CISA) came to our office and conducted a security evaluation. Chairman Manning asked if any recommendations came from the evaluation. Executive Director Bride stated recommendations for better written procedures be created, such as active shooter protocol, etc. Many of these recommendations will go through Peoria County EMS for guidance.

## **Report of the Attorney**

No Report

## **Adjournment**

The next monthly meeting will be held on March 8<sup>th</sup> at 2:00 p.m. Treasurer Burke moved to adjourn. Commissioner Williamson seconded. Motion passed unanimously and the meeting was adjourned at 2:18 p.m.

<b>Monthly Expenses</b>	<b>Description</b>	<b>Amount</b>	<b>Acct #</b>
Ameren	Gas & Electric	\$1,121.35	53600
Ludy's Cleaning	Office Cleaning	\$316.67	54367
Digital Copy Systems	Copier Lease	\$111.00	54380
Illinois American Water	Water for Brandywine	\$78.05	54363
PDC Services	Garbage Service	\$51.33	54366
Stratus	Phone Service	\$280.04	54320
Verizon	Wireless Phones	\$66.65	54338
Ziad A. Musaitif	March 2022 Rent & CAM	\$3,594.23	54390
	<b>Total</b>	<b>\$5,619.32</b>	
<b>MISC</b>			
Warehouse Direct	Pens	\$17.80	52201
Warehouse Direct (2021)	Pads	\$6.78	52201
	<b>Total</b>	<b>\$24.58</b>	
<b>Pcard</b>			
Amazon	Printer Cartridge	<b>\$86.90</b>	52210
<b>Payroll</b>			
Staff	1/14/2022	\$10,487.13	51031
Staff	1/28/2022	\$10,590.97	51031
Part-Time	1/14/2022	\$804.08	51040
Part-Time	1/28/2022	\$650.96	51040
Commissioners	1/14/2022	\$615.40	51145
Commissioners	1/28/2022	\$615.40	51145
Medical Benefits	1/14/2022	\$2,924.80	51241
Medical Benefits	1/28/2022	\$2,924.80	51241
	<b>Total</b>	<b>\$29,613.54</b>	
	<b>Total Expenditures</b>	<b>\$35,344.34</b>	