

Peoria County Board of Election Commissioners

4422 Brandywine Dr., STE 1 · Peoria, IL 61614

Phone: 309.324.2300 Website: www.peoriaelections.gov

The April 2022 Monthly Meeting of the Peoria County Board of Election Commissioners was held at the Election Commission Office at 4422 Brandywine Dr. on Tuesday, April 12, 2022 at 2:00 PM.

PRESENT: James Manning, Chairman
Mark Ketterer, Vice Chairman
Matt Bartolo, Secretary
Jeanne Williamson, Commissioner
Thomas Bride, Executive Director
Elizabeth Gannon, Assistant Executive Director
Gregory Siepel, Assistant State's Attorney

ABSENT: Sandra Burke, Treasurer

GUESTS: Irene Pritzger

The meeting was called to order at 2:00 p.m.

A Roll Call of the Commissioners was taken by Chairman Manning finding all Commissioners present except Treasurer Burke.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Minutes from the March 8, 2022 Monthly Meeting and March 21, 2022 Special Meeting

Commissioner Williamson moved to approve the minutes from the March 8, 2022, Monthly Meeting. Secretary Bartolo seconded. Motion passed unanimously. Secretary Bartolo moved to approve the minutes from the March 21, 2022, Special Meeting. Commissioner Williamson seconded. Motion passed unanimously.

Public Comment

No Public Comment

Approval of Expenditures

Executive Director Bride explained the bills (see attached) to the Board. Secretary Bartolo moved to approve the bills. Vice Chairman Ketterer seconded. Motion passed unanimously.

Report of the Executive Director

General Primary Update

Executive Director Bride stated that the staff has started creating the ballot for the Primary. He explained that the staff was working to integrate the new voting equipment with the new ePollbooks. Executive Director Bride stated the staff was still waiting on state certification and objections of the Illinois State Board of Elections. He informed the Board that Election Judge training has been scheduled for the first two weeks in May.

New Voting System Installation Update

Executive Director Bride stated that the training and acceptance testing is done. He explained that a mock election, walking through a full election, and press open house is scheduled for later in the month. The printers for the ePollbooks have arrived and the ePollbooks are scheduled for delivery early next week.

Vote by Mail Postage Payment Discussion

Executive Director Bride told the Board that it would be extremely hard to get non-postage paid envelopes before the primary or even the general election due to supply chain issues and that there are enough envelopes for the election in 2022 and probably for the spring 2023 elections. There was a discussion about the possible use of vote centers in the future beyond just the Election Commission. Chairman Manning asked Executive Director Bride to explain the Vote by Mail return process. Vice Chairman Ketterer discussed the concern about Vote by Mail ballots arriving after Election Day without a postmark. Commissioner Williamson said that she thinks the Board should not be paying return postage after the current supply of envelopes has been used. She explained that the Board has increased the number of drop boxes. She asked for the motion on the agenda at the Board's next monthly meeting. Chairman Manning asked the Board to be prepared to have a discussion and vote on the subject at the next meeting.

Voting Booth Order Status

Executive Director Bride told the Board that the voting booths that were ordered in December will not be completed by the June Primary. The issue is the supply of aluminum for the legs. The staff is contacting election jurisdictions in neighboring states about borrowing booths for the June Primary, and he is confident that they will be able to source voting booths for the election. He explained that he had found early voting booths for the office.

Report of the Attorney

No Report

New Business

Commissioner Williamson asked about the districts listed or not listed on the new voter registration cards. The next monthly meeting will be held on May 10th at 2:00 p.m.

Adjournment

Secretary Bartolo moved to adjourn. Vice Chairman Ketterer seconded. Motion passed unanimously and the meeting was adjourned at 2:47 p.m.

Monthly Expenses	Description	Amount	Acct #
Ameren	Gas & Electric	\$666.26	53600
Ludy's Cleaning	Office Cleaning	\$316.67	54367
Digital Copy Systems	Copier Lease	\$111.00	54380
Illinois American Water	Water for Brandywine	\$80.00	54363
GFI	Garbage Service	\$27.96	54366
Stratus	Phone Service	\$278.49	54320
Verizon	Wireless Phones	\$66.65	54338
Ziad A. Musaitif	April 2022 Rent & CAM	\$3,594.23	54390
	Total	\$5,141.26	

MISC

Hart InterCivic	Verity Voting System	\$877,063.38	55112
Home Depot Pro	Office Supplies	\$168.98	52201
Warehouse Direct	Kitchen Supplies	\$63.06	52201
GFL	Dumpster Rental	\$1,054.00	53081
Peoria Radon	1/2 Rack Conversion	\$9,750.00	55112
BBCS	Drums	\$580.00	53081
BBCS	Color Toner	\$1,230.00	53081
BBCS	Black toner	\$2,600.00	53081
BBCS	Toner & Drums	\$7,359.75	53081
	Total	\$899,869.17	

Pcard

Amazon	Key Covers	\$41.94	53081
Amazon	Key Covers	\$86.83	53081
USPS	Objection Mailings	\$30.22	53021
		\$158.99	

Payroll

Staff	3/25/2022	\$10,590.97	51031
Staff	3/11/2022	\$10,950.97	51031
Part-Time	3/25/2022	\$650.96	51040
Part-Time	3/11/2022	\$650.96	51040
Overtime	3/25/2022	\$20.22	51060
Commissioners	3/25/2022	\$615.40	51145
Commissioners	3/11/2022	\$615.40	51145
Medical Benefits	3/25/2022	\$2,924.80	51241
Medical Benefits	3/11/2022	\$2,924.80	51241
	Total	\$29,944.48	

Total Expenditures \$935,113.90